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MEETING MINUTES  
November 20<sup>th</sup>, 2023

**I. Call to Order & Orders of the Day**

**Roll Call**

**PRESENT:** Chair Jose Magaña, Vice Chair Angelica Ramos; Commissioners Coco-Nicole Banks, Deniz Westphal, Patricia Gardner, Patricia Mendoza, Gerard Roney, Melanie Sellar, Kristen Brown, and Janice Allen

**ABSENT:** Commissioners Wendi Mahaney-Gurahoo and Anarita Reyes

**STAFF:** Library Director Jill Bourne; Deputy Library Director of Operations Jenny Choi, Interim Deputy Library Director of Public Services Ann Grabowski; Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Jean Herriges, Vidya Kilambi and Michelle Amores; Program Managers Anh Tran; Senior Analyst Anthony Glum; Librarian Randall Studstill; Administrative Analyst Cassie Hunter; Administrative Assistant Dziem Nguyen

**OTHERS:** City of San Jose Vice Mayor Rosemary Kamei; City of San José District 1 Council Assistant Alex Dersh; City of San José City Auditor Joe Rois

**I. Call to Order & Orders of the Day**

Chair Magaña convened at 7:32 P.M. A quorum was achieved with 11 Commissioners present and 2 Commissioners absent.

**II. Consent Calendar**

A. Approve the November 20, 2024, Library Parcel Tax Oversight Committee Agenda.

B. Approve the Minutes from the Library Parcel Tax Oversight Committee Meeting of November 15, 2023.

On the motion of Commissioner Ramos, seconded by Commissioner Allen, Commissioners voted unanimously to approve the November 20, 2024, agenda as well as the November 15, 2023, meeting minutes.

**III. Public Record:** There was no correspondence for the Commissioners to review.

**IV. Open Forum:** No individuals addressed the Commission.

**V. Discussion/Action Items**

A. **ACTION:** Annual Measure S: Parcel Tax Oversight (J. Choi/A. Glum)

The Commission reviewed the Independent Auditor's Report on Library Parcel Tax for FY 2023-2024 and advise the City Council of the status of the Library Parcel Tax Fund.

On the motion of Commissioner Allen, seconded by Commissioner Roney,  
Commissioners voted unanimously to approve the auditor's report for FY 2023-2024.

**VI. Meeting Schedule and Agenda Items**

The next regular will be held virtually on November 19<sup>th</sup>, 2025, at 7:00 P.M.

**VII. Adjournment:** The meeting was adjourned at 7:49 P.M.

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JOSE MAGAÑA, Chair  
San José Public Library  
and Education Commission

ATTEST:

LIBRARY PARCEL TAX OVERSIGHT COMMITTEE SECRETARY

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CASSIE HUNTER