



City of San José Youth Commission

District 1 – Aanya Mishra
District 3 – Edwin Sanchez
District 5 – Andrew Lieu
District 7 – Peter Vu
District 9 – Agam Singh
Citywide – Marian Kucharewski

Neyha Pradeepkumar – District 2
Genesis Arroyo – District 4
Amiya Bansal – District 6
Aldojoell Gonzalez-Muñiz – District 8
Nolan Mascarenhas – District 10

REGULAR MEETING MINUTES

January 27, 2025

6:30 -8:30 PM

In-Person Location: San Jose City Hall, Council Chambers
200 E Santa Clara St, San Jose, CA 95113

I. Call to Order & Orders of the Day

A. Call to Order

PRESENT: Commissioners Pradeepkumar, Sanchez, Arroyo, Lieu, Bansal, Vu, Gonzalez-Muñiz, Singh, Mascarenhas, and Kucharewski.

ABSENT: Commissioners Mishra

STAFF: Division Manager Vidya Kilambi; Librarian Megan Maloy; Youth Commission Librarian Emily Terada; Administrative Assistant Dziem Nguyen.

OTHERS: District 2 Policy Director Lucas Ramirez; Parks, Recreation, and Neighborhood Services Lauren Box, Environmental Program Manager Michael Gonzalez, Emergency Management Alvin Galang.

The meeting was called to order at **6:33 P.M.** Quorum was achieved with **10** Commissioners present. Commissioner Mishra was absent.

II. Consent Calendar

On the motion of Commissioner Lieu, seconded by Commissioner Gonzalez-Muñiz, the Commission voted to approve the consent calendar. (10 yes, 0 no, 1 absent)

III. Public Record: There was no public record for the Commission to review.

IV. Open Forum: There was no public comment to the Commission.

V. Discussion/Action Items

A. INFORMATIONAL: Menstrual Products in Libraries Implementation Status (J. Choi)

Deputy Director of Operations, Jenny Choi, provided an update for the menstrual products in Libraries.

- All 24 branch locations are stocked with sanitary products.
- Library and Public Works worked coordinate to have the products replenishment through the custodial contracts.
- In lieu of the dispensers, Public Works found it more cost effective to not install dispensers but installed shelves, in which baskets are replenished with products.
- Library and Public Works will monitor the ongoing costs as the initial budget was only for the first year. Funding is still available due to cost savings of not installing the dispensers and will be applied to the remaining costs.

There was no public comment. The Commission engaged in discussion.

B. INFORMATIONAL: Climate Adaptation and Resilience Report (M. Gonzales)

Raimi + Associates, Robyn Wong, lead the presentation and discussion in key concepts and scenarios of Climate Adaptation and Resilience.

- Climate Adaptation and Resilience Plan (CARP) - a plan that will identify the foundation measures, policies and procedures needed to eliminate or reduce the exposure of the San Jose community to climate-related threats.
- The Commission ran through various scenarios of experiences with Climate Change.

There was no public comment. The Commission engaged in discussion.

C. INFORMATIONAL: Fiscal Year 2025-2026 Budget Development Prioritization Engagement Exercise (M. Maloy)

Senior Librarian Magan Maloy lead the Commission in a Budget Development Prioritization exercise. The Commission rank the top areas of focus in each priority area. Ranking results is as follows:

- **Community Learning**
 - Offer educational programming to support formal and informal learning for youth.
 - Provide general enrichment programming on a wide range of topics that reflect the interest of community and align with the Library's collections and resources.
 - Support job seekers to explore and navigate employment pathways, including reskilling, entrepreneurship, and the application process.

- Provide new and emerging technologies and skills-building to improve communication and information exchange.
- Collect and retain local history. Provide access to unique and historically significant materials that supports exploration and engagement within the community.
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- **Asset and Infrastructure**
 - Ensure facilities are safe, clean, well-maintained, and welcoming to all.
 - Provide access to current technologies that are secure and support access to information.
 - Provide technology and software solutions that support efficiency and reduce low value or mundane tasks.
- **Trust and Belonging**
 - Cultivate respectful shared spaces where individuals experiencing vulnerabilities - including homelessness and housing insecurity - can connect to supportive service consultations, resource fairs and programs that foster belonging.
 - Support communities seeking information on citizenship, immigration, learning English, and supporting adult literacy.
 - Communicate the value of the library to increase engagement and build trust within the community.
- **Right to Library**
 - Ensure awareness of library resources and offerings and promote engagement through volunteerism to maximize library benefits and offerings to the community.
 - Build and make available a collection that reflects the wide range of experiences and perspectives within a community.
 - Ensure access to information by maximizing the hours the library can be open to the public.
 - Ensure that reference services are accurate, meaningful, and support the customer's information needs.
 - Provide excellent customer service at all points of engagement and interaction.
 - Make library services and collections accessible and discoverable for our online community.
- **Workplace Culture**
 - Embrace change and appropriate risks as a learning organization in pursuit of meeting community needs. We constantly reassess our services and methods and try to see ourselves through the public's eyes.

- Empower individuals to contribute their time, skills and talents to enhance their library and strengthen their community.
- Provide regular training opportunities, both in-person and virtually.
- Build comradery and a sense of belonging through staff recognition events.

There was no public comment. The Commission engaged in discussion.

VI. Reports and Information Only

A. Council Liaison Report (Lucas Ramirez)

District 2 Policy Director, Lucas Ramirez, provided the Council Liaison Report. Notable on Council agenda for 1/28 is the selection for District 3 Councilmember seat. A two-thirds vote will be needed to make this selection. If there is a deadlock, then a majority vote will decide the selected District 3 Councilmember. The Special Election will be in April 2024 and run-off will be June 2025.

B. Parks, Recreation, and Neighborhood Services (Lauren Box)

Lauren Box provided the following updates:

- Recreation Division –
 - Winter 2025 classes are open for registration.
 - Community Centers are closed for Lunar New Year on January 29th.
- Scholarship Programs -
 - Scholarship registration is available for families with need of assistance.
- Summer Camp -
 - Summer Camp program locations are available online for review.
- Important Dates -
 - January 21st – Camps and Classes Registration Online.
 - February 5-February 14 – Scholarship Registration Online.
 - February 15th – General registration.
 - February 18th – non-resident registration.
- Community Services-
 - BSJ- Dumpster Day.
- Parks Division -
 - ViviaCalleSJ Dates are Announced.

C. Library Report (Vidya Kilambi)

- i. February is Library Lovers Month.
- ii. Black History Month – this year’s theme “African Americans and Labor” recognizes the historical and ongoing contributions of Black workers across

various sectors, from enslaved agricultural labor to modern-day professionals and activists.

- iii. Lunar New Year Celebrations throughout the branches. All branches except Dr. Martin Luther King, Jr. Library will be closed on January 29, 2025.
- iv. Silicon Valley Reads will kick-off on January 30th at 7pm to 8:30pm at the Visual Performing Arts Center at De Anza College. This year's theme is *Empowering Humanity: Technology for a Better World*.

D. Commission Chair Report

E. Commission report by District

VII. Future meeting items

VIII. Meeting Schedule and Agenda Items

The next regular meeting will be on February 24, 2024, at 6:30 P.M. at City Hall.

IX. Adjournment

On the motion of Commissioner Vu, seconded by Commissioner Lieu, the Commission voted unanimously to adjourn the meeting at 8:34 P.M. (10 yes, 0 nays, 1 absent)

Nolan Mascarenhas
San José Public Youth Commission Chair

ATTEST:
LIBRARY AND EDUCATION COMMISSION SECRETARY

Dziem Nguyen