



City of San José Youth Commission

District 1 – Aanya Mishra
District 3 – Edwin Sanchez
District 5 – Andrew Lieu
District 7 – Peter Vu
District 9 – Agam Singh
Citywide – Marian Kucharewski

Neyha Pradeepkumar – District 2
Genesis Arroyo – District 4
Amiya Bansal – District 6
Aldojoell Gonzalez-Muñiz – District 8
Nolan Mascarenhas – District 10

REGULAR MEETING MINUTES

November 25, 2024

6:30 -8:30 PM

In-Person Location: San Jose City Hall, Council Chambers
200 E Santa Clara St, San Jose, CA 95113

I. Call to Order & Orders of the Day

A. Call to Order

PRESENT: Commissioners Mishra, Pradeepkumar, Sanchez, Arroyo, Lieu, Bansal, Vu, Gonzalez-Muñiz, Singh, Mascarenhas, and Kucharewski.

STAFF: Division Manager Vidya Kilambi; Deputy Chief of Staff Karla Alvarez; Librarian Megan Maloy; Youth Commission Librarian Emily Terada; Administrative Assistant Dziem Nguyen.

OTHERS: District 1 Council Assistant Alex Dersh; Parks, Recreation, and Neighborhood Services Lauren Box; Deputy Budget Director Claudia Chang.

The meeting was called to order at **6:30 P.M.** Quorum was achieved with **11** Commissioners present.

II. Consent Calendar

On the motion of Commissioner Gonzalez-Muñiz, seconded by Commissioner Pardeepkumar, the Commission voted to approve the consent calendar.

III. Public Record: There was no public record for the Commission to review.

IV. Open Forum: There was no public comment to the Commission.

V. Discussion/Action Items

A. INFORMATIONAL: [City of San José Budget Overview](#) (C. Chang)

The Commission received a Budget Overview presentation from Deputy Budget Director, Claudia Chang.

- Two components
 - Capital Budget
 - Funds, building, infrastructure
 - Plan for capital improvement project for projects over 5-year period
 - Operating budget
 - Funds mainly comprise from the general fund and personnel services
 - Focus mostly on general fund which includes: special funds specifically taxes from property, sales, enterprises.
 - Sources:
 - Property tax & sales tax will be the largest sources.
 - Fund balance carryover- majority is carried from previous years for certain projects.
 - Adopted Operating Budget
 - How the funds are used based on services areas
 - Each services areas encompasses several departments contributing to the areas.
 - Library is part of Neighborhood Services
- Budget Balancing Considerations include:
 - Mayor's March Budget message identifies the priorities for the fiscal year
 - City Council Policy I-18 & City of San Jose Budget Principles
 - City Council and Organization Priorities
 - Budget Balancing Strategy Guidelines
- Roles:
 - Mayor: Delivers budget message
 - City Council: Hold public hearing to consider Mayor's Budget Message
 - City Manager:
 - submits a budget request to Mayor and Council
 - Submits balanced budget for the activities of the City proposal for the ensuing fiscal year.
- Budget Timeline:
 - October – December
 - Community
 - Provide input on budget priorities to Mayor and City Council through surveys and townhalls

- Mayor and City Council
 - Review and approve of the prior year's Annual Report
- Administration
 - Present Report on the financial performance, develop preliminary General Fund forecast and develop preliminary budget strategies.
 - City Manager will give direction on budget targets (reduction).
- January-March
 - Community: Provide input on budget priorities to Mayor and City Council through surveys and townhalls
 - Mayor and City Council: Mayor's Budget Town Hall, priority setting, review and approve of Mayor's March Budget
 - Administration: Consider budgets proposed
- April – June
 - Community: Community meeting on Proposed Budget, initial and final public hearings on Proposed Budget
 - Mayor and City Council: Review Proposed Budget during May study session, release City Council Budget Documents that recommend modifying proposed Budgets, review, and approval of the Mayor's June Budget Message
 - Administration: Release City Manager's Proposed Operating and Capital Budget, Fees & Charges Report, release City Manager's Budget Addenda

No public comment.

Commissioners engaged in discussion.

B. INFORMATIONAL: [National League of Cities Centennial City Summit](#) (Vice Chair Lieu)

The Commissioners received report about the National League of Cities Conference from Vice Chair Lieu.

- National League of Cities: Background
 - Provides resources, networking opportunities and support to local government leaders.
 - Youth, Families, and Education Institute
 - Support local government leaders in addressing challenges faced by youth and families.
 - Common Goals and CYSMP
 - YEF: Strengthening education and career pathways\

- CYSMP: Cradle-to-Career Support
 - Expanding career pathways to all
 - Expanding career pathways to Youth Employment Programs
 - Expand Education Opportunities with Programs
- YEF: Advancing Health and Financial Well-being
- CYSMP: Holistic Support Systems
 - Art of Combat Community Isolation

No public comment.
Commissioners engaged in discussion.

VI. Reports and Information Only

A. Council Liaison Report (Alex Dersh)

Alex Dersh presented about the Annual Homelessness Report and Implementation Plan Update. There are seven categories of actions that the City is taking across departments.

- City Council
 - Housing and Support
 - Creating more interim housing, shelter, and permanent housing to prevent and end homelessness and reaching the goal of “functional zero”
 - Encampment Management and Action
 - Addressing impacts in the community associated with homelessness
 - Lived-in and Oversized Vehicles
 - Begin new concentrated actions to address lived-in and oversized vehicles such as RV’s
 - Environmental Leadership
 - Prioritizing encampment and clean ups near waterways to reduce trash and biowaste for encampments going into our waterways and polluting the creeks, streams, and ultimately the SF Bay
 - Economic Impacts and Opportunities
 - Securing land for interim housing
 - Data and technology
 - Better utilizing data for homelessness response through a Homelessness Data Consolidation Project.
 - Other Significant Department Roles
 - Addressing homeless in other significant ways such as assisting households at-risk for losing energy connection, at risk for losing energy connection, ensuring stores’ prevention shopping cart

abandonment, and helping private property owners address encampments

- Implement Plan Updates
 - Strategies 1: addressing root causes of homelessness through system and policy change
 - Strategy 2: expand homelessness prevention and housing programs to meet the need
 - Strategy 3: Improve quality of life for unsheltered individuals and create healthy neighborhoods for all
- Next steps: City staff will return with a status report

B. **Parks, Recreation, and Neighborhood Services (Lauren Hawkins)**

Lauren Hawkins provided the following updates:

- **Department Recruitments –**
 - Applications are closed for the BeautifySJ Division Manager and Community Services Supervisor
- **Recreation Division –**
 - 2025 scholarship application is available at sanjoseca.gov
 - Winer 2024 Registration is open.
 - Holiday Celebrations may require registration.
 - Holiday Break Camps are available for registration (scholarship available)
 - Thanksgiving Week food and meal resources available to the community this week.
- **Community Services Division –**
 - BeautifySJ Grant program is accepting applications
 - January 25th is Dumpster Day Event
 - 12 SJ YEA Youth Attended Latino Summit Conference
 - SJ YEA is finalizing their Digital Room
- **Parks Division -**
 - 6 brand new courts at the Bramhall Park
 - LCASP – Friday Night Lights are every Fridays from 3pm-9pm
 - Emma Prusch Park and Farm offering Winter Camp San Jose

C. **Library Report (Vidya Kilambi)**

Division Manager, Vidya Kilambi, shared some Library updates.

- SJPL GivingTuesday is on December 3, 2024
- SJPL's 12th Annual LocalLit is on December 7th from 2-4:30 PM at the Dr. Martin Luther King, Jr. Library. Local authors will share their stories and experiences in writing and publishing their work
- SJPL Gears up for Winter Reading from December 2nd to January 5th
- Upcoming events and celebration at SJPL
 - Thanksgiving events listed on sjpl.org/Thanksgiving

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- SJPL offers a variety of student help resources. Learn more on sjpl.org/student-help
- SJPL celebration Native American Heritage Month in November

D. Commission Chair Report

E. Commission report by District

VII. Future meeting items

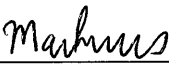
A. Winter Retreat- Budget Summit Planning

VIII. Meeting Schedule and Agenda Items

The next regular meeting will be on January 27, 2024, at 6:30 P.M. at City Hall.


IX. Adjournment

On the motion of Commissioner Gonzalez-Muñiz, seconded by Commissioner Lieu, the Commission voted unanimously to adjourn the meeting at 8:05 P.M.



Nolan Mascarenhas
San José Public Youth Commission Chair

ATTEST:
LIBRARY AND EDUCATION COMMISSION SECRETARY



Dziem Nguyen